

Climate Camp Leipzig 2019

Information about the process for submitting a workshop proposal

You like to offer a **workshop** (there is a separate call for courses^o) for the Climate Camp Leipzig 2019? This document will help you prepare your workshop proposal. On the following pages you will find all the questions of the online form, so you could write your answers down beforehand.

The management of submission is done with a software, where you have to register while the submission process with your E-Mail-Address. You will be able to change some details afterwards via Login to the software.

The online form for workshop submissions can be found under the following link: <https://event.klimacamp-leipzigerland.de/2019/cfp>

The call is open until 13.5.2019!

Your answers to the following points will be used for the public program:

Title of the workshop*

Language of the workshops* (German or English)

Description of the Workshop* = Field „Abstract“

Please write at "Abstract" the whole description of your workshop incl. methods as it should be published and in the language the workshop will be given. ***Please don't be irritated by the misleading field name „abstract“.***
Min. 500, max 2000 characters (incl. blanks).

Short description of the workshops*

Please give a short description of your workshop which we can use for the print programme.
Max 500 characters (incl. blanks).

Image for the workshop

Use this if you want a little illustration in the online program.

Any prerequisites for participants attending? For which level of knowledge is the workshop?

Max. 300 characters (incl. blanks).

Name of workshop facilitators*

Short description of workshop facilitators*

Max. 400 characters (incl. blanks).

Your answers to the following questions we need for the review and organisation:

Subject area of the workshop*

Which subject area from of the call your workshop will be covering?

Max. 200 characters (incl. blanks).

Max. number of participants

Language/s in which you are able to provide the workshop (german, english, spanish, french)

Preferred (or possible) days when your workshop could take place (08/05, 08/06, 08/07, 08/08, 08/09)

If you are flexible it's easier for us to arrange the programme.

Tent or outside?

Please indicate if your workshop should take place inside a tent or outside (at any weather condition).

Material that is needed

This is about material for facilitation. There probably will be no current in the tents, also no beamer. If you want show to something anyway you have to print it yourself or display it on your own device/laptop.

Financial support for realizing the workshop and travel costs (if applicable)

People who offer a workshop can get their travel and material expenses reimbursed. If you have any financial needs beyond those needed for which would allow you to offer the workshop please leave a note under the point "questions and remarks". We will then try to find a joint solution.

I/We are financially save and need no financial support.

I/We need financial support for travel/material expenses in the amount of _____ EUR

Contact-E-Mail-Address*

We should be able to contact you in particular from end of May to beginning of June.

Telephone Number

(If applicable) Organization of course facilitators

Space for your comments and questions